

CFB Esquimalt

0103A-5590-1 (Canadian Forces Base Esquimalt Golf Association 758760)

10 Apr 2018

Distribution List

**MINUTES OF THE CFB ESQUIMALT GOLF ASSOCIATION  
EXECUTIVE MEETING HELD 10 APRIL 2018 AT C & PO's Mess**

Members Present:

Brian Hammond Vice President / Acting President  
Stew Jeffery Treasurer  
Brad Alexander Recording Secretary  
John Smith Communication Director  
Larry Major Regular Members Director  
Peter Rees Ordinary and Associate Members Director

Members Absent:

Mohamed Gudal President  
Carl Girard Past President  
Daryl Dagneault Member at Large BCGA/Golf Canada Membership Director  
Malcolm J. McCuaig Member at Large  
Kirk Mellor Tournament Director  
Doug Cahoon Assistant Tournament Director

Item	Action
<p>1. The Vice President called the meeting to order at 1636 hours.</p> <p><u>Opening remarks:</u></p> <p>a. Vice President welcomed executive members and presented agenda items to cover in this meeting.</p>	President
<p>2. <u>Review of previous minutes: Vice President</u></p> <p>a. Read the March minutes to attendees. These were reviewed and a Motion was made to accept as read. Moved by Stew Jeffery, Seconded by Peter Rees and Carried</p>	Secretary
<p>3. <u>Activities and update: Vice President</u></p> <p>a. Larry Major (Regular Members Director) brought in the poster and passed it around for review.</p> <p>b. John Smith (Communication Director) will do a final vetting of the poster.</p>	V/President

<p>4. <u>Financial Report: Treasurer</u></p> <p>a. Unencumbered cash sits at \$122,877.88.</p> <p>b. Year to Date Net loss is \$1,821.42, the treasurer pointed out that we are well within our budget as the projected budget has our total loss at \$7,933 for the fiscal year.</p>	<p>Treasurer</p>
<p>5. <u>Tournament Report: Tournament Director</u></p> <p>No report - absent</p>	<p>Tournament Director</p>
<p>6. <u>Communications Director</u></p> <p>a. John Smith reported that the PHP language version was too old for the software being used and has been updated which has alleviated the issues that were ongoing.</p> <p>b. The Communications Director also asked that he be allowed to do his job which is to Communicate for the club and not have others volunteering information on their own.</p>	<p>Communications Director</p>
<p>7. <u>Vice President</u></p> <p>a. No report.</p>	<p>Vice President</p>
<p>8. <u>Membership Directors</u></p> <p>a. Regular Membership: applications are 169 with 134 paid so far and 47 registered for the handicap.</p> <p>b. Ordinary and Associates Membership: applications are 127 Ordinary with 99 paid so far and 61 Associates with 42 paid.</p> <p>c. Peter Rees has had mention that some of the members coming into the kiosk to renew memberships have been rude to the kiosk attendants. He asked that the Acting President have the kiosk attendants let us know who it is so they can be reminded of the proper code of conduct.</p>	<p>Membership Directors</p>
<p>9. <u>New Business</u></p> <p>a. No new business</p>	<p>All</p>
<p>10. <u>Round Table</u></p> <p>a. A discussion was had to have a Road Trip SOP developed. Some passport information has missed and will be corrected by the Tournament Director through emails to those individuals.</p> <p>b. Next year then road trip registration will be moved to allow individuals to apply for their membership prior to road trip registration. This step streamlines the process and reduces confusion at road trip registration.</p>	

c. Brad Alexander asked to have the website updated for course pricing for the year and if there would be a replacement for the 4 spots per day that we previously had with Glen Meadows.	
11. <u>Adjournment</u> : motion to adjourn meeting at 17:29 by Stew Jeffrey, 2 <sup>nd</sup> by Peter Rees. Motion carried. Next meeting will be the 8 May 2018.	All

Minutes Submitted by: Brad Alexander the Recording Secretary

Distribution List

Action

Manager, Community Recreation  
NPF Accounting Manager  
Senior Manager, PSP

Info

Naden Athletic Centre Kiosk  
Secretary (Original Signed Copy)  
CFBEGA Executive

CFB ESQUIMALT GOLF ASSOCIATION EXECUTIVE MEETING MINUTES – 10 APRIL 2018

\_\_\_\_\_ Recommended/ Not Recommended \_\_\_\_\_  
Date President

\_\_\_\_\_ Recommended/Not Recommended \_\_\_\_\_  
Date Manager, Community Recreation

\_\_\_\_\_ Recommended/Not Recommended \_\_\_\_\_  
Date NPF Accounting Manager

\_\_\_\_\_ Approved/Not Approved \_\_\_\_\_  
Date Senior Manager, PSP