

Dates Listed in Signature Block

Distribution List

**MINUTES OF THE CFB ESQUIMALT GOLF ASSOCIATION  
EXECUTIVE MEETING HELD 7 JUNE 2022 AT C & PO'S MESS**

**MEMBERS PRESENT:**

Steve Wist  
Brian Hammond  
Brad Alexander  
Tim Christy  
Shawn Creamer  
Peter Rees  
Stew Jeffery  
James Sutherland

President (Chairperson)  
Vice President  
Secretary  
Tournament Director  
Communications Director  
Ordinary and Associate Membership Director  
Treasurer  
Member at Large

**MEMBERS ABSENT:**

Kim Ford  
John Smith  
Daryl Dagneault

Regular Membership Director  
Assistant Tournament Director  
BCGA / Golf Canada Membership Director

1. This June 2022 Executive Meeting was convened in compliance with NPF Club requirements to review the Associations' monthly operations, administration, and business plan activities.

<b>DISCUSSION</b>	<b>ACTION BY</b>
<p><b>OPENING REMARKS</b></p> <p>2. <u>Call to Order:</u> The President called the meeting to order at 1629 hours.</p> <p>3. <u>Welcome and Agenda:</u> The President welcomed the executive members and presented the agenda items to cover in this meeting. Thanks was extended to the group for planning of the upcoming Road Trip.</p>	<p>Info</p> <p>President</p>

DISCUSSION	ACTION BY
<p>4. <u>Review of Previous Meeting Minutes:</u> The minutes were reviewed.</p> <p style="text-align: right;">Motion to accept: Peter Rees Seconded: Shawn Creamer <i>Carried</i></p>	<p>Recording Secretary</p>
<p>5. <u>Financial Report:</u> The numbers for March were \$3000.00 net and April a net of \$2860.00. Unencumbered of \$175,514.00. Report available on request.</p> <p style="text-align: right;">Motion to accept: Tim Christy Seconded: James Sutherland <i>Carried</i></p>	<p>Treasurer</p>
<p>6. <u>Tournaments:</u></p> <p>a) <b>Road Trip (9-11 June):</b> Road Trip is good to go as planned with two spots not filled.</p> <p>b) <b>666 Tournament:</b> Olympic View is scheduled for 11 July with a shotgun start at 0800 hours. A final price is still being worked out and the menu was finalized. Registration is set for 15 June.</p> <p>c) <b>Club Championship Tournament:</b> Olympic View confirmed for 9 September and Arbutus Ridge confirmed for 10 September. Final details to follow (number of players, costs, food, prizes, etc.)</p> <p>d) <b>Fall Fiasco:</b> Highland Pacific confirmed for 11 October for 72 people.</p>	<p>Tournament Director</p>
<p>7. <u>Communication Directors Report:</u> The meeting minutes are posted to the website as they become available from PSP. Mass email seemed to work.</p>	<p>Communication Director</p>
<p>8. <u>Membership Directors Reports:</u> Current newly applied membership status is as follows:</p> <p>a) Regular: 265 with 222 paid</p> <p>b) Ordinary: 142 with 124 paid</p> <p>c) Associates: 77 with 66 paid</p> <p>d) Total: is 454 with 377 paid</p> <p>e) BCGA Members: 168</p>	<p>Membership Directors</p>
<p>9. <u>Vice Presidents Report:</u> The new towels will be ready for the club championship. Gorge Vale still to be approached about using their practice facilities.</p>	<p>Vice President</p>

DISCUSSION	ACTION BY
<p>10. <u>Member At Large</u>: Gifts update for Olympic View and Arbutus Ridge. Bells have been purchased, clangers are with Sailor Roberts and are built. The bells have been sent to Lionheart Laser for engraving. Plaque boards have been dropped off with Lionheart laser for engraving as well. Final tally plate wording as follows (specific to each course). Presented to OV/AR in appreciation of your ongoing loyalty, friendship and support to the CFB Esquimalt Golf Association. Plan is still to present the bells at the Club Championship.</p>	<p>Member at Large</p>
<p>11. <u>Other Executive Reports</u>: None</p>	<p>Info</p>
<p>12. <u>New Business</u>:</p> <p>a) Communications – can we look into a license or app that allows for bulk emails? Information is still not getting out to our membership using website and/or Facebook. Open to any ideas in getting information down to all levels. Suggest looking into “Constant Contact” – allows email marketing, storing and organizing contacts, posting to Social Media – cost is approx. \$13.00 Cdn per month (for 0-500 contacts). Concern that when we get over 500 contracts, it charges \$46.00 per month.</p> <p>b) Members signing up incorrectly for tournaments / road trip – payments for road trip at CPAC only, members somehow signed up a Naden Kiosk, including a non-CFBEGA member in a group. The President and Vice will address on a sidebar.</p>	<p>Info</p>
<p>13. <u>Round Table</u>: None</p>	<p>Info</p>

DISCUSSION	ACTION BY
<p><b>ADJOURNMENT</b></p> <p>14. The meeting was adjourned at 1704 hours.</p> <p style="text-align: right;">Motion to accept: Brian Hammond Seconded: Stew Jeffrey <i>Carried</i></p>	<p>Info</p>

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Steve Wist  
President

X

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Laurel Koslowski  
Acting Manager, Community Recreation

X

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Sue Bergeron  
NPF Accounting Manager

X

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Heather Catte  
Senior Manager PSP

### Distribution List

#### Action

Manager, Community Recreation  
NPF Accounting Manager  
Senior Manager, PSP

#### Info

Naden Athletic Centre Kiosk Secretary  
(Original Signed Copy)  
CFBEGA Executive